

**Gallatin 4-H Unlimited Leaders Council
February 12, 2008
MacKenzie River Pizza, Belgrade, MT**

CALL TO ORDER: 6:35pm by President, Kelley Phipps.

ROLL CALL: Council members present were Kelley Phipps, Brenda Townsend, Laura Lee Harvey, Leia Miller, Betsy Heckel, Ginny Francis, and Scott Francis. Guests present were Sonja Berg.

SECRETARY'S REPORTS: Brenda moved, seconded by Betsy, to approve the minutes as written. Motion carried.

CORRESPONDENCE: A thank you was received by the Horse Committee for the laptop, and from the winner of the donated horse.

TREASURER'S REPORT: Ginny moved, seconded by Brenda, to approve the Treasurer's Report as written. Motion carried.

GUEST PRESENTATIONS: None

PUBLIC COMMENT: Sonja expressed her concern that the Horse Committee emptied their 4-H side account, and that the Horse Committee is not submitting financial reports to 4-H on how they are spending the money.

COMMITTEE AND LEADER REPORTS:

- Bar J Wranglers: Brenda moved, seconded by Laura Lee, to give the authority to Scott and Ginny Francis to prepare for the 2009 Bar J Wranglers concert. Motion carried. Brenda moved, seconded by Betsy, to give Scott and Ginny a \$100.00 gift certificate to the Oasis in Manhattan as an appreciation gift. Funds are to be taken from the Bar J Wrangler side account. Motion carried. Brenda will pick up the gift certificate. Scott and Ginny report there are only a couple bills left to pay. Soon they have a meeting with the Wilson Auditorium regarding scheduling for next year. The concert was incredible and sold out. The Jr. Fiddlers did an amazing job as pre-show entertainment. The sponsors expressed much appreciation for the reserved seating. Scott also received a letter from the Bar J Wranglers thanking them for the wonderful time they had. Scott would like to see XL Country receive the Partners in 4-H Award. Our local CBS affiliate is willing to cover future concerts and 4-H related events.
- Coupon/Gift Cards: Only two coupon cards sold at the Bar J Wranglers concert. The poultry and rabbit projects will be taking cards to Wild West WinterFest. Those who have sold the cards report they are quite easy to sell.

OLD BUSINESS:

- Shay Fiegi Adult Rep. to Council: Kelley confirmed with Todd that Shay can be an adult representative to the Council as Shay is not in school, and he is overseen by adults over the age of 21.
- 4-H Extension Agent Update: Picking an extension agent is a long process, and everyone's patience is appreciated. To date there have been 25+ applicants. Those selected to serve on the review board have met with two very strong candidates, and made their recommendations to MSU. MSU will be making the final decision on who is hired.
- Fair Ribbon Sponsorships: Scott received an email from Mel Koter stating our application has been received, and will be presented to their committee soon. He has not met with Keller-Williams, but that is on his list of thing to do.
- Road Signs: No update.
- Summer Camp Planning & Budget: Scott moved, seconded by Brenda, to form a committee to plan the 2008 4-H Summer Camp. Motion carried. The next camp meeting will be at the Manhattan Athletic Club on Monday, March 24, 2008 at 6:30pm. Dakota Robinson and Randy Adams will need to attend this planning meeting, as they have been previously placed as the head camp counselors. Leia Miller, Brenda Townsend, and Scott Francis have already volunteered to serve on the committee. Requests for more adult members and camp counselors to attend the meeting are to be put in the newsletter. The 2007 Summer Camp budget was reviewed. It was generally felt that there could be cuts made to the budget to avoid raising the registration fee, and to bring the side account back to a positive balance. There will be a cap on the cook's fee of \$600.00 to be split among all cooks. The food and supplies are to be trimmed to avoid waste, and non-meal snacking needs to be controlled. Betsy believes she can get the camp T-shirts for less. The paint ball rental seems quite high, but it was felt it should not be removed from the list of camp counselor activities.
- Demo Day: Demo Day will be held at the Belgrade Middle School from 5:00 – 9:00pm on Tuesday, April 08, 2008 and Thursday, April 10, 2008. Four rooms are reserved with judges for each room. Cloverbuds, based on 4-H age, will be judged on Tuesday. Those age 15 and older, based on 4-H age, will be judged on Thursday by a panel of three judges. Ages 9-14, based on 4-H age, will be distributed evenly on Tuesday and Thursday. The registration form needs to be cleaned up, and is to reflect the above information. Ginny has a list of judges to contact, and Brenda will be contacting a couple people she feels would be great judges.

We will have participation certificates and a gift available for the participants when they are done with their interview. For those who do not want to wait for the final outcome of Grand and Reserve, will have their awards placed in their club leader's mailbox at the office to be delivered by their club leader. Council members are working to get prizes donated. The Council would like Cyndi to print these certificates and post information in the newsletter about Demo day, and a reminder that club leaders need to be checking their mailboxes at the 4-H Office.

- WRLF: Sandra, Ginny, and Kathy will not be attending.

NEW BUSINESS:

- Bar J Wranglers Line Item: Kelley reports that Todd did have the Bar J Wranglers set up as a side account. To have the freedom we need to use the account as earmarked, it would need to be a side account and not a line item. Ginny moved, seconded by Betsy, to move the Bar J Wranglers account back to being a side account. Motion carried.
- MSU Youth Horsemanship School: The Horsemanship School will be held on June 23 – 27, 2008. The Council unanimously decided that those wanting a scholarship need to abide by the following rules. To receive consideration for a scholarship, you must pick up a scholarship application from the 4-H Office. Applications for the MSU Youth Horsemanship School must be received at the 4-H Office no later than Monday, March 10, 2008. Applications received by mail or delivered to the 4-H Office after Monday, March 10, 2008 will not be considered, so please be sure to get your scholarship applications in early! The council will be voting on these applications at the March 11, 2008 meeting. It was requested the Horsemanship School information and scholarship application be put in the newsletter, as well as a general blurb about anyone wanting a scholarship for any other 4-H related need or event fill out a scholarship application.
- Shooting Sports Grant Application: Ginny moved, seconded by Brenda to recommend the full amount requested to the Foundation. Motion carried. It was requested to look into the Shooting Sports Belgrade account to see if it could be combined with the Air Rifle/Air Pistol account.
- Appreciation Gift for Todd: Brenda moved, seconded by Ginny to purchase a gift certificate to the Oasis in Manhattan for \$100.00, in addition to a maximum of \$50.00 for unique gift (plaque, etc.). Funds are to be taken from the WRLF line item. Motion carried. Brenda will be working on the gift certificate and unique gift.
- Tax ID Numbers and Financial Reporting Requirements Changing: The tax laws for Non-Profit Organizations have changed. Any 4-H club or project that has any funds in accounts not being handled by the 4-H Unlimited Leaders Council must have a Tax ID Number (TIN). This also applies to clubs or project handling part of their funds, and the Council handling the remaining funds. They must report their financial endeavors to the 4-H Office based the 4-H year, due on September 30th of each year. This can be done several ways: Quicken Reports, Handwritten Ledger Reports (can be found at places like Wal-Mart or any office supply stores), or a copy of your check register. Your TIN must be turned into the office **IMMEDIATELY**. It was requested this information be posted in the newsletter.

ANNOUNCEMENTS:

- March 10, 2008 ~ MSU Youth Horsemanship School Scholarship Application Deadline.
- March 11, 2008 ~ Gallatin 4-H Unlimited Leaders Council Meeting
- April 04-06, 2008 ~ Rec Lab in Billings, MT
- June 02, 2008 ~ Deadline for the Gallatin County 4-H Summer Camp Entries
- June 09, 2008 ~ Late Fee Deadline for the Gallatin County 4-H Summer Camp
- June 15-20, 2008 ~ Gallatin County 4-H Summer Camp
- June 23-27, 2008 ~ MSU Youth Horsemanship School
- June 30, 2008 ~ Deadline for Fair Entries
- July 07, 2008 ~ Late Fee Deadline for Fair Entries *****ENTRIES WILL NOT BE ACCEPTED AFTER JULY 07, 2008*****
- July 16-20, 2008 ~ Gallatin County Fair
- September 28, 2008 ~ State Leaders Forum in Great Falls, MT

ADJOURNED: Adjourned at 8:50pm by President, Kelley Phipps.

Secretary: Leia Miller/klp